Ground Floor



Regent Point

Regent Farm Road

Gosforth

Newcastle upon Tyne

NE3 3HD

Tel: 0191 2821188

Email: [nuth.newcastle.ohs@nhs.net](mailto:nuth.newcastle.ohs@nhs.net)

**Request for immunisation and blood test results information from your Occupational Health Record**

Please complete the form below and email it to [nuth.newcastle.ohs@nhs.net](mailto:nuth.newcastle.ohs@nhs.net) By emailing the completed form you are consenting to information being extracted from your OH record.

Once received, your request will be processed within 10 working days. Please **do not** contact the department within this period. Failure to complete this form accurately may result in a delay of processing your request.

**Detail of Request:** I would like to request a copy of my immunisation and blood test details, including photocopies of recent laboratory reports from my Occupational Health Record.

**Personal Details:**

|  |  |  |  |
| --- | --- | --- | --- |
| First Name |  | Surname |  |
| Date of Birth |  | | |
| Email |  | Mobile / tel |  |
| Main postal address |  | | |
|  | | |

**Employment/Student Details:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Employed** | | **Student** | |
| Dept/Location place of work |  | University |  |
| Position held |  | Course/ Year of intake |  |

**Please highlight how you wish to receive the requested information:**

|  |
| --- |
| Email – please confirm email address |
| Collect in person from OH Department |
| Post to main postal address - please include postcode |

Date of request \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\* If you have requested report to be sent to an external email address. You are advised that we cannot guarantee the security of the message and that it is your responsibility to protect data stored on your device.

**Feedback Surveys**

Please help improve the service you receive. The Survey takes less than 5 minutes to complete.

Patient Feedback link: [https://www.smartsurvey.co.uk/s/MT0FJ/](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.smartsurvey.co.uk%2Fs%2FMT0FJ%2F&data=05%7C01%7Cclare.urwin%40nhs.net%7C52d496175ac945c9b44e08db6e5ac8f7%7C37c354b285b047f5b22207b48d774ee3%7C0%7C0%7C638225108408721178%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=7P749SKSF6QEDg52yQLgUOdDOkLx7MbwlAW8688rIxU%3D&reserved=0)

Referrer feedback survey link: [https://www.smartsurvey.co.uk/s/Referrer\_Feedback/](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.smartsurvey.co.uk%2Fs%2FReferrer_Feedback%2F&data=05%7C02%7Celizabeth.murphy2%40nhs.net%7C1b93b15fcbff4e3bd5b908dc174689b2%7C37c354b285b047f5b22207b48d774ee3%7C0%7C0%7C638410839020217226%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=mBw9ppyvepC5asPanKMbDiFscA%2BiX1lPfszKXTL5akc%3D&reserved=0)

**How we use your data**

General Data Protection Regulation (GDPR) How we use your data

[Privacy - Newcastle Hospitals NHS Foundation Trust (newcastle-hospitals.nhs.uk)](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.newcastle-hospitals.nhs.uk%2Fhelp%2Fprivacy%2F&data=05%7C01%7Cclare.urwin%40nhs.net%7C52d496175ac945c9b44e08db6e5ac8f7%7C37c354b285b047f5b22207b48d774ee3%7C0%7C0%7C638225108408877393%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=gGHtRqHcCfPjoF4VvdwtSC7mRnmexpWBGiqn%2Bd70ZTk%3D&reserved=0)

**NUTH disability support** <http://nuth-intranet/cms/SupportServices/HumanResources/EqualityInclusion/Disability/ResourcesLinks.aspx>

**Wellbeing Support**

<https://northeastnorthcumbria.nhs.uk/staff-wellbeing-hub/>

**OHS information and forms**

[**Newcastle Occupational Health Service - Newcastle Hospitals NHS Foundation Trust (newcastle-hospitals.nhs.uk)**](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.newcastle-hospitals.nhs.uk%2Fservices%2Fnewcastle-occupational-health-service%2F&data=05%7C01%7Cclare.urwin%40nhs.net%7C52d496175ac945c9b44e08db6e5ac8f7%7C37c354b285b047f5b22207b48d774ee3%7C0%7C0%7C638225108408877393%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=Q0sbRM95nIcaeJABuQAvoYTFPuwPeFDXhQ%2BR7DZaA8s%3D&reserved=0)